



Registration open for Language Placement Tests

Are you interested in taking – or again taking - a language course at the United Nations – in any of the six official UN languages, starting in January or February 2018?

If so, register now to take a Placement Test if:

- You are **eligible** to take United Nations language courses. All full-time United Nations staff are eligible and courses are free-of-charge.
- You are a new or returning student in our programme after a “two-term” break.
- You are **not** a beginner nor have very high proficiency in the language. If you are a beginner, you can register for Level 1 from 21 November 2017. If you are a high-level user of the language, contact learning@un.org to ask if you can take a high-level communication skills course without taking this test.

LANGUAGE	LMS CODE	DATE	TIME	ROOM
Arabic				
Chinese	LMS-2650	Tues, 14 November	3-4pm	24
		Thurs, 16 November	3-4pm	
English	LMS-2610	Wed, 22 November	1-3pm	C
		Wed, 29 November	1-3pm	C
		Wed, 06 December	1-3pm	C
		Wed, 13 December	1-3pm	C
		Tues, 2 January	1-3pm	C
		Mon, 9 January	1-3pm	C
French	LMS-2620	Any time		Online test
Russian	LMS-2640	Mon, 11 Dec	4-5pm	23
		Mon, 13 Dec	12-1pm	
Spanish	LMS-2630	Any time		Online test

How to register for a Placement Test (or course)

- If you are an **internal learner** (Secretariat Staff), find instructions [here](#) for how to register using Inspira.
- If you are an **external learner** (Permanent Missions, specialized Agencies, Funds and Programmes, etc.) find instructions [here](#) for how to register using eLearning

How to get more information or help

- Visit our [Information Desk](#) to get advice on what courses to take and how to register on Tuesday, **21 November 2017** UNHQ Secretariat Lobby from 9 a.m. to 3 p.m.

- [Visit a Registration Help Clinic](#) if you are having any problems registering online. Our Help Clinic is on Tuesdays and Thursdays, 1-3pm in Computer Room B from Tuesday, **21 November** till Thursday 21 December.

When to register for courses

- Registration for courses will open on **21 November**
- For courses starting the week of 8 January, registration closes **22 December**

You can take courses either in person in the United Nations Learning Centre (see directions below), or online, either self-paced or via WebEx.

If you need more information or have inquiries, please write to learning@un.org.

Where is the United Nations Learning Centre?

*The UN Learning Centre is situated in the former print shop underneath the UN's North Lawn. There are three ways to reach it (see attached floor map):

- From the 1st floor of the GA Building: take the elevators by the UN Meditation Room, go to 3B and follow the blue signs to the Learning Centre.
- From the elevators in the Conference Building: go to 2B and follow the blue signs.
- From the 1st floor of the Secretariat Building: take the stairs near the lobby café (stairway F) to 2B and follow the blue signs.

The map to access the Learning Centre is available [online](#).